

文藻外語大學學生取得專業證照獎勵要點

Professional Certificate Incentive Guidelines of Wenzao Ursuline University of Languages

民國 94 年 06 月 01 日行政會議修正通過
Amended and approved at the Administrative Meeting on June 1, 2005
民國 95 年 11 月 28 日行政會議修正通過
Amended and approved at the Administrative Meeting on November 28, 2006
民國 96 年 12 月 18 日行政會議修正通過
Amended and approved at the Administrative Meeting on December 18, 2007
民國 97 年 12 月 30 日行政會議修正通過
Amended and approved at the Administrative Meeting on December 30, 2008
民國 98 年 06 月 16 日行政會議修正通過
Amended and approved at the Administrative Meeting on June 16, 2009
民國 98 年 12 月 22 日行政會議修正通過
Amended and approved at the Administrative Meeting on December 22, 2009
民國 100 年 08 月 23 日行政會議修正通過
Amended and approved at the Administrative Meeting on August 23, 2011
民國 100 年 09 月 09 日經校長核定通過
Ratified by the President on September 9, 2011
民國 102 年 08 月 06 日行政會議修訂通過
Amended and approved at the Administrative Meeting on August 6, 2013
民國 102 年 08 月 15 日校長核定通過
Ratified by the President on August 15, 2013
民國 103 年 01 月 07 日行政會議修訂通過
Amended and approved at the Administrative Meeting on January 7, 2014
民國 103 年 01 月 28 日校長核定通過
Ratified by the President on January 28, 2014
民國 106 年 10 月 03 日行政會議修訂通過
Amended and approved at the Administrative Meeting on October 3, 2017
民國 106 年 10 月 27 日校長核定通過
Ratified by the President on October 27, 2017

一、獎勵目的

為鼓勵本校學生培養專業實務技能，增加就業競爭力；並配合政府建立證照制度，以提升產業技能，特訂定本要點。

1. Purpose of incentive:

Professional Certificate Incentive Guidelines (hereinafter referred to as “the Guidelines”) were formulated to cultivate students’ professional and practical skills, improve their competitiveness in the job market, and develop a certificate system in compliance with the government for industrial skill enhancement.

二、獎勵對象及申請時間

本校學生於修業期間取得專業證照者，得於規定期限內提出申請，相關流程如下：

- (一) 由學校資訊服務系統之學習歷程檔案平台提出申請。
- (二) 申請時間：上學期所取得之證照最遲須於1月31日，下學期所取得之證照最遲須於7月31日向系（所）提出申請，逾期不受理。
- (三) 大學校院英語能力測驗成績，以校內每學年舉辦之全校測驗為準（含暑假針對日四技新生舉辦之CSEPT）。

2. Eligibility and application period:

A student who has obtained a professional certificate during his/her studies shall submit an application within the given deadline. The procedure is as follows:

- (1) An application shall be submitted through the W-Portfolio of the Information Service System.
- (2) Application period: An application for a professional certificate obtained in the fall semester shall be submitted to the department (graduate institute) in charge no later than January 31st. If a professional certificate is received in the spring semester, an application shall be submitted to the department (graduate institute) in charge no later than July 31st. Late applications will not be accepted.
- (3) Only the score of the College Student English Proficiency Test (including CSEPT for freshmen of the 4-year college program during summer vacation) held in every academic year for the University can be used for the application.

三、證照審查與獎勵金核發

- (一) 各系（所）接受學生申請初審合格後，彙送生涯發展中心進行複審。

- (二) 大學校院英語能力測驗之成績，則由教務處按第四條條文之規定進行審查。
- (三) 符合者，由生涯發展中心依行政流程簽辦後發給獎勵金，獎勵金額得視學校當學年度經費預算調整。
- (四) 同一證照已獲得本校其他獎補助者（例如：報名費補助），若達獎勵標準，獎勵金將扣除先前獎補助費後再予以核發。

3. Certificate review and incentive issuance:

- (1) Each department (graduate institute) initially reviews applications and sends the qualified applications to the Career Development Center for a second review.
- (2) If a student applies with the score of the College Student English Proficiency Test, his/her application will be reviewed by the Office of Academic Affairs according to Article 4.
- (3) If an application is approved, the Career Development Center will follow the administrative procedure to grant the incentive. The amount of incentive is determined by budget allocation of each academic year.
- (4) If a student has already received another type of incentive for the same certificate (such as test fee subsidy) and met incentive criteria of the Guidelines, the amount of subsidy previously granted will be deducted from the incentive.

四、獎勵範圍

- (一) 專業證照種類以國際證照、政府機關所核發、及與系（所）專業能力發展領域相關證照為主，獎勵證照種類（級別）依附表所示。
- (二) 系（所）專業能力發展領域相關證照如遇調整，經系所院務會議審議通過後，將院務會議紀錄一份送至生涯發展中心存查，並公告後準用之。
- (三) 英語檢定成績獎勵標準係依教務處最新修正之「文藻外語大學英語語檢成績比較參考表」修訂之。

4. Scope

- (1) A professional certificate shall be issued by an international organization or a government institution; it shall also be related to the professional competence development of a department (graduate institute). Please refer to the attachment for certificate categories (levels).
- (2) When there is a change in certificates related to the professional competence development of a department (graduate institute), it shall be approved at the college meeting and becomes effective after the college meeting minutes are sent to the Career Development Center for storage, reference and public announcement.
- (3) English proficiency test incentive standards are amended based on the latest version of the English Proficiency Test Conversion Table of the Office of Academic Affairs.

五、本要點經行政會議通過，陳請校長核定後實施，修正時亦同。

5. The Guidelines become effective after being approved at the Administrative Meeting and ratified by the President. Amendments must follow the same procedure.

附 表
Attachment

106 年 12 月 06 日修正版
Revised on December 6, 2017

項次 No.	證照種類或級別 Certificate Category or Level
一 1	<p>國際性專業認證（註：國際認證指的是證照核發單位為國際認可，且在其他國家皆認同的專業認證）</p> <p>1.相當級別之國際性證照，須經相關系（所）認證後才可申請獎勵。</p> <p>2.套裝性認證須全部取得後才可申請獎勵（例如：微軟大師級認證）。</p> <p>An international professional certificate (Note: An international certificate refers to a professional certificate issued by a globally renowned organization and recognized by other countries.)</p> <p>1. The level of an international professional certificate shall be verified by the department (graduate institute) in charge before an application is made.</p> <p>2. For a certification bundle, all certificates must be earned before applying (e.g. Microsoft Office Specialist Master).</p>
二 2	<p>甲級（或相當級別）技術士 考選部專門職業及技術人員高考</p> <p>Class A Certified Technician (or equivalent level) Senior Professional and Technical Examinations of the Ministry of Examination</p>
三 3	<p>乙級（或相當級別）技術士 Class B Certified Technician (or equivalent level)</p>
四 4	<p>丙級（或相當級別）技術士 考選部專門職業及技術人員普考</p> <p>Class C Certified Technician (or equivalent level) Junior Professional and Technical Examinations of the Ministry of Examination</p>
五 5	<p>（一）英語檢定獎勵標準：</p> <p>1.大學校院英語能力測驗（CSEPT）第二級成績360分以上、全民英檢（GEPT）中高級複試通過以上、托福（TOEFL）【電腦】測驗成績197分（【網路】測驗成績83分、【紙筆】測驗成績527分以上）、雅思（IELTS）測驗成績6.0分以上、多益（TOEIC）測驗成績850分以上、劍橋大學英語能力認證分級（BULATS）測驗成績72分以上。</p> <p>(1) English Proficiency Test Incentive Standards:</p> <p>1. Score 360 or more for Level 2 College Student English Proficiency Test (CSEPT); pass the second stage of High-Intermediate Level of General English Proficiency Test (GEPT); score 197 or more for the Test of English as a Foreign Language (TOEFL) 【Computer Based Test】 (83 or more 【Internet-based Test】 ; 527 or more 【Paper-Based Test】); score 6 or higher for the International English Language Testing System (IELTS); score 850 or more for the Test of English for International Communication (TOEIC); score 72 or more for the Business Language Testing Service (BULATS).</p> <p>2.大學校院英語能力測驗達以下標準者：</p> <p>（1）全校排名第一者。</p> <p>（2）進步幅度全校前十名者。</p> <p>2. Meet the following CSEPT standards:</p> <p>(1) Ranked No. 1 of the University</p> <p>(2) Ranked Top 10 for test improvement</p> <p>註：1.不同學生CSEPT分數或CSEPT進步幅度相同者，則並列。</p> <p>2 CSEPT同時符合（1）、（2）資格，得同時領取。</p> <p>3 CSEPT進步幅度獎之比較基準，為當學年度最高分數與前一學年度最高分數之差距；若前一學年未參加校內CSEPT，則不得領取。</p> <p>Notes: 1.The same rank will be given to students who achieve the same score or improvement of CSEPT.</p> <p>2. If a student meets both conditions (1) and (2), two incentive payments will be</p>

made.

3. The difference between the highest scores of the current academic year and the previous academic year is used as the benchmark of CSEPT improvement incentive. A student who did not take the CSEPT in the previous academic year is not eligible to receive the incentive.

(二) 法、德、西、日語檢定獎勵標準:

(2) French, German, Spanish and Japanese Proficiency Test Incentive Standards:

證照名稱 Certificate	五專 5-Year Junior College Program	二技 2-Year College Program	四技 4-Year College Program
法文檢定-TCF (適用至106學年度 第1學期) French Proficiency Test: TCF (applicable until the fall semester of the 2017 academic year)	350	400	350
法文檢定-TCF (106學年度第2學 期起適用) French Proficiency Test: TCF (applicable from the spring semester of the 2017 academic year)	380	430	350
法文檢定-DELF (106學年度第2學 期起適用) French Proficiency Test: DELF (applicable from the spring semester of the 2017 academic year)	B1, 且四科成 績總分達80分 B1 with a total score of 80 of 4 subjects	B2, 且四科成 績總分達80分 B2 with a total score of 80 of 4 subjects	B1, 且四科成 績總分達80分 B1 with a total score of 80 of 4 subjects
歌德B1德語檢定考 試 German Proficiency Test: Goethe- Zertifikat B1	四科成績皆達 60分, 且四科 總分達320分以 上 Score 60 on each of the 4 subject; a total score of 320 or higher	四科成績皆達 60分, 且四科 總分達360分以 上 Score 60 on each of the 4 subjects; a total score of 360 or higher	四科成績皆達 60分, 且四科 總分達320分以 上 Score 60 on each of the 4 subjects; a total score of 320 or higher
西文檢定-DELE (2013年11月以後通 過) Spanish Proficiency Test: DELE (Passed the test after November 2013)	B1	B2	B1
西文檢定-BULATS Spanish Proficiency	B2	C1	B2

Test: BULATS			
日文檢定-日本語 能力測驗 Japanese Proficiency Test: JLPT	N1	N1	N1

*西文檢定-DELE (2013年11月以後通過) 獎勵標準修正為五專/B1, 二技/B2, 四技/B1, 該獎勵標準修正案業經106.3.3文藻外語大學歐亞語文學院105學年度第2學期第1次院務會議審議通過。

*The incentive standards for the Spanish Proficiency Test: DELE (Passed the test after November 2013) were amended to B1 for the 5-Year Junior College Program, B2 for the 2-Year College Program, and B1 for the 4-Year College Program. The amendment was approved at the 1st College of European and Asian Languages Meeting held in the spring semester of the 2016 academic year on March 3, 2017.

*法文檢定-TCF 及法文檢定-DELF (106學年度第2學期起適用) 獎勵標準修正如上表, 該獎勵標準修正案業經106.12.6文藻外語大學歐亞語文學院106學年度第1學期第3次院務會議審議通過。

*The incentive standards for the French Proficiency Test: TCF and DELF (applicable from the spring semester of the 2017 academic year) were amended as shown in the above table. The amendment was approved at the 3rd College of European and Asian Languages Meeting held in the fall semester of the 2017 academic year on December 6, 2017.

六 6	系(所)明定專業級(進階級)證照 Professional (advanced) certificates specified by each department (graduate institute)
七 7	教育部來函所公告新增證照項目 Certificates newly added by the Ministry of Education with a written notice